

**AGENDA: RULES, REGULATIONS & PARKS COMMITTEE**  
**Chamber Room at 425 Water Street, Lomira**  
**April 13, 2022 6:15pm**

The committee will meet to discuss the following:

- Annual contract with the Lomira Athletic Association
- Parks greenspace plan
- Tobacco and drug ordinance
- Junk storage ordinance

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**AGENDA: TECHNOLOGY COMMITTEE**  
**Chamber Room at 425 Water Street, Lomira**  
**April 13, 2022 6:45pm**

The committee will meet to discuss cyber security measures policy

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**AGENDA: LOMIRA VILLAGE BOARD MEETING**  
**Chamber Room at 425 Water Street, Lomira**  
**April 13, 2022 7:30pm**

Call to Order

Roll Call

Pledge of Allegiance

Consider minutes of previous meeting

Appearances and public comment

Consider granting an operator liquor license to Christine Stalker

Consider granting a temporary Class B picnic license to Friends of Lomira Parks to sell fermented malt beverages at the Sterr Park concession stand located at 568 Pleasant Hill Avenue on May 21, 2022

Consider granting a Class A liquor and fermented malt beverage license to BAR Supermarkets LLC, dba Piggly Wiggly, Agent Ralph Malicki at 325 East Avenue, Lomira

Consider granting a cigarette and tobacco license to BAR Supermarkets LLC, dba Piggly Wiggly, Agent Ralph Malicki at 325 East Avenue, Lomira

Consider Ordinance #327, well head protection plan

Consider Ordinance #328, tobacco and vapor products

Consider Ordinance #329, synthetic marijuana and other controlled substances

Consider Resolution #1015, ARPA Phase 4, Church Street/Hwy 67 utilities engineering

Consider purchase of GPS unit used for updating Village maps, locating laterals, etc.

Consider 2022 contract with the Lomira Athletic Association

Consider the April bills as listed: General Fund \$91,842.26; K9 Fund \$121.34; Utility Fund \$504,762.68, TIF #5 \$87,302.31

Committee Reports:

Discuss proposed committee assignments for the ensuing year

Fire, Police & Civil Defense: Chief Frank to present the March PD report of citations and complaints

Streets, Utilities & Solid Waste: Nick Roskopf to present the March DPW report: Water Street project out for bid, Church Street utilities infrastructure engineering, street sign replacement, new JCB delivered, summary of monthly repairs and maintenance tasks

Library: Month of March report: children's programs well attended, NEW program for Seniors beginning in May, Camp iRead summer program beginning in June

Consider convening in closed session per WI Stats. 19.85(1)(g) to discuss the formation of police officers' union and confer with legal counsel, and per WI Stats. 19.85(1)(f) to discuss personnel problems, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such problems and then reconvene in open session

Consider appointing a Village representative(s) for negotiations with the PD union

Adjourn

Jenna Rhein, Village Clerk-Treasurer

Agendas are posted in the following places: Lomira municipal building and website [www.villageoflomira.com](http://www.villageoflomira.com) at least 24 hours before meeting(s)

RULES, REGULATIONS & PARKS COMMITTEE MEETING MINUTES  
APRIL 13, 2022

This meeting was called to order at 6:15pm by Chairman Eric Kohlmann.

Attendance: Eric Kohlmann, Donald Luedtke, Jennifer Priesgen

Public Attendance: Jessica Loomans, Nancy More, Nick Roskopf, Bryan Frank, Jenna Rhein

The committee began discussing the 2022 contract with the Lomira Athletic Association. The committee will make recommendation to the Board to approve the contract with no changes. The LAA maintains the fields/grounds through September 15.

The Friends of Lomira Parks will begin updates on the parks' greenspace plan. The plan has not been updated since 1995. The Friends group stated the updated plan will be beneficial when applying for grants.

Chief Frank presented two ordinances regarding tobacco, vape and marijuana use. The committee will make recommendation to the Board to approve the ordinances.

Motion by Eric Kohlmann, seconded by Jennifer Priesgen to adjourn the committee meeting at 6:43pm. Motion carried.

Jenna Rhein  
Village of Lomira Administrator-Clerk-Treasurer

TECHNOLOGY COMMITTEE MEETING MINUTES  
APRIL 13, 2022

This meeting was called to order by Chairman Eric Kohlmann at 6:45pm.

Attendance: Eric Kohlmann, Jennifer Priesgen, Rick Pribnow

Public Attendance: Jessica Loomans, Donald Luedtke, Nick Roskopf, Bryan Frank, Jenna Rhein

Chief Frank presented a document outlining cyber security measures that should take place when developing a cyber security policy. Chief Frank and Jenna Rhein will work together to develop a policy for cyber security. Jenna Rhein reported she will be attending some cyber security conferences and will get the Village staff up-to-date.

The Village also contracts with Lemke Consulting for technical needs. Lemke is currently upgrading the firewalls and checking for defaults in the security. All Village emails will be converted to .gov soon.

Motion by Eric Kohlmann, seconded by Jennifer Priesgen to adjourn meeting at 7:05pm. Motion carried.

Jenna Rhein  
Village of Lomira Administrator-Clerk-Treasurer

VILLAGE OF LOMIRA BOARD MEETING MINUTES  
APRIL 13, 2022

This meeting was called to order at 7:30pm by President Donald Luedtke.

Attendance: Peter Doman, Eric Kohlmann, Donald Luedtke, Gary More, Rick Pribnow, Jennifer Priesgen, Scott Ritger

Public Attendance: Jessica Loomans, Bryan Frank, Nick Roskopf, Jenna Rhein, several high school students

Motion by Tr. More, seconded by Tr. Priesgen to dispense reading of the previous meeting minutes and approve as emailed. Motion carried.

Motion by Pr. Luedtke, seconded by Tr. More to grant an operator liquor license to Christine Stalker. Motion carried.

Motion by Tr. Pribnow, seconded by Tr. Doman to grant a temporary Class B picnic license to Friends of Lomira Parks to sell fermented malt beverages at the Sterr Park concession stand located at 568 Pleasant Hill Avenue on May 21, 2022. Motion carried.

Motion by Tr. Priesgen, seconded by Tr. More to grant a Class A liquor or fermented malt beverage license to BAR Supermarkets LLC, dba Piggly Wiggly, Agent Ralph Malicki at 325 East Avenue, Lomira. Motion carried.

Motion by Tr. More, seconded by Tr. Kohlmann to grant a cigarette and tobacco license to BAR Supermarkets LLC, dba Piggly Wiggly, at 325 East Avenue, Lomira. Motion carried.

Motion by Pr. Luedtke, seconded by Tr. Kohlmann to adopt Ordinance #327, well head protection plan. Motion carried by roll call vote. The well head protection plan ensures safe and healthful drinking water.

Motion by Tr. Doman, seconded by Tr. Kohlmann to adopt Ordinance #328, tobacco and vapor products. Motion carried by roll call vote. This ordinance ensures the Municipal Code is current on regulations pertaining to tobacco and vapor products use by minors.

Motion by Tr. Priesgen, seconded by Tr. Doman to adopt Ordinance #329, synthetic marijuana and other controlled substances. Motion carried by roll call vote.

Motion by Pr. Luedtke, seconded by Tr. Ritger to adopt Resolution #1015, ARPA Phase 4, Church Street/Hwy 67 utilities engineering. Motion carried by roll call vote. This resolution approves engineering to commence for the Church Street sewer and water infrastructure project in an amount not to exceed \$111,000. In 2025, the WI DOT will repave Church Street. Utility infrastructure in this roadway requires maintenance and an update, which should be completed before the roadway is repaved. Utility infrastructure projects are an eligible expense for covid funds. The Streets, Utilities and Solid Waste Committee will also begin discussions regarding parking and sidewalks along Church Street so it can be added to the engineering.

Motion by Tr. Kohlmann, seconded by Tr. More to purchase a GPS unit to be used for updating Village maps, locating laterals, etc. Motion carried. Nick Roskopf reported the unit will cost approximately \$800 and an additional \$750 for 75 hours of operation use that does not expire. The unit will be purchased from a portion of the sewer revenue obtained from the sale of the old blowers at the wastewater treatment plant.

Motion by Tr. Priesgen, seconded by Tr. Doman to approve the 2022 contract with the Lomira Athletic Association. Motion carried.

Motion by Pr. Luedtke, seconded by Tr. More to approve the April bills as listed: General Fund \$91,842.26; K9 Fund \$121.34; Utility Fund \$504,762.68; TIF #5 \$87,302.31. Motion carried.

Committee assignments for the ensuing year were discussed and will be approved at the next Board meeting.

Chief Frank presented the March PD report of citations and complaints.

Nick Roskopf presented the March DPW report. The Water Street paving project is out for bid, the new JCB was delivered and the old JCB was traded in. Nick also reported that there are some street signs that need to be replaced throughout the Village. Nick was informed that the current street signs in red are not recommended by the DOT and the Village would have to sign a waiver of liability by the sign company that the Village is not compliant with DOT standards. The cost to update all street signs in standard green will be approximately \$13,000.

Tr. Priesgen provided the monthly Library report. There will be a new program for senior citizens on Wednesdays beginning in May and Camp iRead summer program will begin in June.

Motion by Tr. Kohlmann, seconded by Tr. Pribnow to convene in closed session per WI Stats. 19.85(1)(g) to discuss the formation of police officers' union and confer with legal counsel, and per WI Stats. 19.85(1)(f) to discuss personnel problems, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such problems and then reconvene in open session. Motion carried by roll call vote. Chief Frank and Jenna Rhein attended the closed session.

Returning to open session, motion by Pr. Luedtke, seconded by Tr. Doman to appoint Gary More, Rick Pribnow, Bryan Frank and Jenna Rhein as representatives for negotiations with the PD union. Motion carried. The representatives will not meet alone or discuss union matters individually, nor will they make decisions without Board approval.

Motion by Tr. Priesgen, seconded by Tr. More to adjourn at 10:05pm. Motion carried.

Jenna Rhein  
Village of Lomira Administrator-Clerk-Treasurer