

AGENDA: VILLAGE OF LOMIRA BOARD MEETING
425 Water Street, Lomira
January 8, 2024 7pm

1. Call to Order
2. Roll Call
 - Tr. Jewell
 - Tr. Kohlmann
 - Tr. Loomans
 - Pr. Luedtke
 - Tr. More
 - Tr. Priesgen
3. Pledge of Allegiance
4. Consider the agenda as presented
5. Consider the previous meeting minutes
6. Appearances and public comments (limited to 2 minutes per person)
7. Consider appointing an applicant as a trustee to fill the vacant seat on the Village Board
8. Discuss Municipal Court vs. Circuit Court
9. Consider annual contract with Midwest Contract Operations (MCO)
10. Consider Ordinance #365, commercial building inspections
11. Discuss plans for continuing or discontinuing wheel tax
12. Consider the bills as listed: General Fund \$83,804.81; Utility Fund \$35,325.77
13. Department Reports:
 - PD: monthly DCSO report of calls for service
 - FD: monthly Fire Department report of calls for service, operations, etc.
 - Library: monthly report of programs, circulation
 - DPW: monthly report of maintenance, upcoming projects
 - Administrator: monthly report of updates, operations
14. Adjourn

Join Online:

Microsoft Teams [Need help?](#)

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Meeting ID: 246 661 714 513

Passcode: JV2rw2rs

Agendas are posted in the following places: Lomira municipal building and website www.villageoflomira.gov at least 24 hours before meeting(s). Persons requiring additional services to participate in any public meeting should contact the Clerk-Treasurer's office at 920-269-4112 option 2 for assistance prior to the meeting.

VILLAGE OF LOMIRA BOARD MEETING MINUTES
JANUARY 8, 2025

This meeting was called to order at 7pm by President Donald Luedtke.

Attendance: Joey Jewell, Eric Kohlmann, Jessica Loomans, Donald Luedtke, Gary More, Jennifer Priesgen

Public Attendance: Rebecca Alf, Leah Henckel of the Dodge County Pionier, Deputy Bratz, Sgt. Counard, Kurtis Haefs, Nick Roskopf, Jenna Rhein, and a few residents

Motion by Tr. Jewell to approve the agenda as presented. Motion carried.

Motion by Tr. Kohlmann to dispense reading of the previous meeting minutes and approve as emailed. Motion carried.

Motion by Tr. Priesgen, seconded by Tr. Kohlmann to appoint Rebecca Alf as trustee to fulfill the vacancy when Scott Ritger stepped down. Motion carried. Rebecca stated she is a lifelong resident of Lomira, a business owner, and would like to be part of future planning for the Village. Rebecca was sworn in by Clerk Rhein and became an active, voting trustee.

The Board discussed the difference between participating in municipal court and circuit court. Jenna Rhein asserted the topic is not influenced by Dodge County Sheriff's Office in any way and that it is important for the Board to understand the difference between the two courts. The Village changed from circuit court to municipal court in 2020 as the previous Police Chief stated that citation amounts would be less for the violator, the revenue from each citation would increase for the Village appropriation, and officers would spend less time in court. Sgt. Counard provided the following information: citation bond amounts are the same in Circuit Court and Municipal Court with the Village following the same bond schedule, the difference between Municipal Court and Circuit Court revenue appropriation to the Village is a difference of \$5, and the Municipal Court is located in Fox Lake and Circuit Court is located in Juneau. Also, under Municipal Court, data is not searchable by other jurisdictions if there is a non-traffic and non-criminal violation by someone in the Village of Lomira (such as disorderly conduct), but is searchable with Circuit Court (WI CCAP). Tr. More suggested the Board make a decision in July because according to the Municipal Court contract, the Village will need to provide notice in August if terminating the contract.

Motion by Tr. More, seconded by Tr. Jewell to approve the annual contract renewal with Midwest Contract Operations (MCO). Motion carried. MCO provides all service and testing for the wastewater treatment plant. There is a 2.9% increase in the contact fee.

Motion by Tr. Jewell, seconded by Tr. Priesgen to adopt Ordinance #369, commercial building inspections. Motion carried by roll call vote. Rhein reported that in order to stay in compliance with WI DSPS regulations, the Village needed to become delegated to provide commercial building inspections and provide permits. The ordinance is also a requirement.

The Board discussed the \$30 wheel tax that has been in place since 2021. According to ordinance, the wheel tax is terminates in August of 2026 unless it is approved by a referendum to continue. The Streets Committee will meet to discuss the revenue generated, expenditures for, and proposed projects funded by the wheel tax. Tr. More will present the findings to the Board at a future meeting, in which the Board will discuss if there should be a referendum to continue.

Motion by Tr. Jewell, seconded by Tr. More to approve the bills as listed: General Fund \$83,804.81; Utility Fund \$35,325.77. Motion carried.

The monthly department reports were presented. The Streets Committee will meet on January 22 to discuss repaving a section of South Avenue by Haak Chiropractic and to discuss the wheel tax.

Motion by Tr. More, seconded by Tr. Priesgen to adjourn at 7:56pm. Motion carried.

Jenna Rhein, Village Administrator-Clerk-Treasurer

VILLAGE OF LOMIRA, DODGE COUNTY, WISCONSIN

ADOPTION OF BUILDING CODES – building structure, electrical, HVAC
 CHAPTER 105, ARTICLE IV COMMERCIAL BUILDING CODE, Sec. 105-77 be amended to read as follows:

ORDINANCE NO. 369

The Village of Lomira, Dodge County, Wisconsin, do ordain, as follows:

Section 1 – Permit Required

No owner or contractor may commence construction of any building or mechanical system prior to obtaining a valid permit from the municipal Building Inspector.

- 1) The construction which shall require a permit includes, but is not limited to:
 - a) New 1 & 2 family and commercial building including agricultural buildings, detached structures (decks), residential accessory buildings, and detached garages.
 - b) Additions increase the physical dimensions of a building including decks.
 - c) Alterations to the building structure, cost shall include market labor value, or alterations to the building's heating, electrical, or plumbing systems.
 - d) Replacement of major building equipment including furnaces and central air conditioners, water heaters, and any other major piece of equipment shall require a permit except as noted in below.
 - e) Any electrical wiring for new construction or remodeling excluding new wiring for existing industrial and manufacturing facilities that do not require State mandated building plan review.
 - f) Any HVAC for new construction or remodeling.
 - g) Any plumbing for new construction or remodeling.
 - h) Any new or re-wired electrical service, including services for agricultural buildings.

Section 2 – Adoption of State Codes

- 1) The following Chapters of the Wisconsin Administrative Code, as well as all subsequent revisions, are adopted by the Municipality and shall be enforced by the Building Inspector.

Ch. SPS 302.31	Plan Review Fee Schedule
Ch. SPS 305	Credentials
Ch. SPS 316	Electrical Code
Chs. SPS 320-325	Uniform Dwelling Code
Ch. SPS 327	Campgrounds
Chs. SPS 361-366	Commercial Building Code
Chs. SPS 375-379	Buildings Constructed Prior to 1914
Chs. SPS 381-387	Uniform Plumbing Code

Section 3 – Certified Municipality Status

- 1) Certified Municipality. The Village has adopted the Certified Municipality Status as described in SPS 361.60 of the Wisconsin Administrative Code.
 - a) Responsibilities. The Town shall assume the following responsibilities for the Department of Safety and Professional Services:
 1. Provide inspection of commercial buildings with certified commercial building inspectors.

2. Provide plan examination of commercial buildings with certified commercial building inspectors.
- b) Plan Examination. Drawings, specifications, and calculations for all the types of buildings and structures, except state-owned buildings and structures, to be constructed within the limits of the municipality shall be submitted, if the plans are for any of the following:
1. Provide inspection of commercial buildings with certified commercial building inspectors.
 2. A new building or structure containing less than 50,000 cubic feet of total volume.
 3. An addition to a building or structure where the area of the addition results in the entire building or structure containing less than 50,000 cubic feet of total volume.
 4. An addition containing no more than 2,500 square feet of total floor area and no more than one floor level, provided the largest roof span does not exceed 18 feet and the exterior wall height does not exceed 12 feet.
 5. An alteration of a space involving less than 100,000 cubic feet of total volume.
 6. A certified municipality may waive its jurisdiction for the plan review of a specific project or types of projects, or components thereof, in which case plans and specifications shall be submitted to the Department for review and approval.
 7. The Department may waive its jurisdiction for the plan review of a specific project, where agreed to by a certified municipality, in which case plans and specifications shall be submitted to the certified municipality for review and approval.
- c) Plan Submission Procedures. All commercial buildings, structures, and alterations, including new buildings and additions less than 25,000 cubic feet, require plan submission as follows:
1. Building permit application.
 2. Application for review - SBD-118, or equivalent.
 - a. Fees per Table SPS 302.31-2 and SPS 302.31.
 - b. Fees apply to commercial projects.
 3. Four sets of plans.
 - a. Signed and sealed per SPS 361.31.
 - b. One set of specifications.
 - c. Component and system plans.
 - d. Calculations showing code compliance.

Section 4 – Building-HVAC-Electrical-Plumbing Inspector

- 1) Creation and Appointment. There is hereby created the office of Building Inspector. The Building Inspector shall be appointed by the municipality. The Building Inspector shall be certified for inspection purposes by the Department in the required categories specific under SPS 305, Wisconsin Administrative Code.
- 2) Assistants. The Building Inspector may employ, assign, or appoint, as necessary, assistant inspectors. Any assistant hired to inspect buildings shall be certified as defined in SPS 305, Wisconsin Administrative Code by the Department.
- 3) Duties. The Building Inspector shall administer and enforce all provisions of this ordinance.
- 4) Powers. The Building Inspector or an authorized certified agent of the Building Inspector may, at all reasonable hours, enter upon any public or private premises for inspection purposes. The Building Inspector may require the production of the permit for any building, plumbing, electrical, or heat work. No person shall interfere with or refuse to permit access to any such premises to the Inspector or his/her agent while in the performance of his/her duties. In the event that the Inspector is refused access to any such premises, then the Inspector is authorized to apply for a special inspection warrant pursuant to Wis. Stat. § 66.0119.

Section 5 - Violations and Penalties

- 1) Prohibition. No person, entity, or firm may construct, remodel, demolish, or repair any building in a manner which violates any provision or provisions of this ordinance.
- 2) Every person, firm, or entity which violates this code shall, upon conviction, forfeit not less than \$25.00 nor more than \$1,000.00 for each day of non-compliance, together with the costs of prosecution.
- 3) Violations discovered by the Building Inspector shall be corrected within 30 days, or more if allowed by the Inspector, after written notice is given. Violations involving life safety issues shall be corrected in a reasonable time frame established by the Building Inspector.
- 4) Compliance with the requirements of this ordinance is necessary to promote the safety, health, and well-being of the community and the owners, occupants, and frequenters of buildings. Therefore, violations of this ordinance shall constitute a public nuisance that may be enjoined in a civil action.

Dated this _____ day of _____, 20_____.

Motion by Tr. _____, seconded by Tr. _____
 To adopt Ordinance #369 and be effective immediately.

Aye: _____

Nay: _____

Absent: _____ Abstain: _____

Signed: _____
 Donald Luedtke, Village President

ATTEST: _____
 Jenna Rhein, Village A/C/T

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VILLAGE POOLED CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	1/08/2025	ALLIANT ENERGY / WPL	
		Manual Check Nbr:	AW# 5633
900-00-64000-000-000		WAT-SUPPLIES & EXPENSES	305.25
		Total	305.25
	1/08/2025	ALLIANT ENERGY / WPL	
		Manual Check Nbr:	AW# 5634
900-00-82100-000-000		SEW-POWER & FUEL FOR PUMPING	295.53
		Total	295.53
	1/08/2025	ALLIANT ENERGY / WPL	
		Manual Check Nbr:	AW# 5635
100-00-52200-200-009		BUILDING MAINT. & UTILITIES	504.52
		Total	504.52
	1/08/2025	ALLIANT ENERGY / WPL	
		Manual Check Nbr:	AW# 5636
100-00-55400-200-001		POOL SUPPLIES & MAINT	14.70
		Total	14.70
	1/08/2025	ALLIANT ENERGY / WPL	
		Manual Check Nbr:	AW# 5637
100-00-53311-300-002		SHOP HEATING FUEL	452.31
		Total	452.31
	1/08/2025	ALLIANT ENERGY / WPL	
		Manual Check Nbr:	AW# 5638
900-00-82100-000-000		SEW-POWER & FUEL FOR PUMPING	16.46
		Total	16.46
	1/08/2025	ALLIANT ENERGY / WPL	
		Manual Check Nbr:	AW# 5639
100-00-51600-300-000		ALLIANT ENERGY	62.27
100-00-52100-200-003		ALLIANT & WE ENERGIES	62.27

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Voucher Nbr	Check Date	Payee	Amount
100-00-55110-200-004		LIBR GAS FUEL	62.26
Total			186.80

1/08/2025 ALLIANT ENERGY / WPL

900-00-82100-000-000	SEW-POWER & FUEL FOR PUMPING	Manual Check Nbr:	AW# 5657
			295.53
Total			295.53

1/08/2025 CINTAS CORP

100-00-51600-100-000	MB MAINTENANCE & SUPPLIES	Manual Check Nbr:	AW# 5640
		4216409845	159.33
Total			159.33

1/08/2025 COLE OIL & PROPANE CO

100-00-52200-200-002	VEHICLE MAINTENANCE	Prev YR Exp/Manual Chk #	AW# 5641
		113122 DECEMBER	26.17
Total			26.17

1/08/2025 CREXENDO

100-00-51600-200-000	TELEPHONE & INTERNET	Manual Check Nbr:	AW# 5642
		222663	66.09
100-00-52100-200-002	TELEPHONE & INTERNET		66.09
		222663	
100-00-52200-200-003	TELEPHONE & INTERNET		66.09
		222663	
100-00-53311-300-007	TELEPHONE & INTERNET		66.09
		222663	
100-00-55110-200-002	LIBR TELEPHONE		66.09
		222663	
Total			330.45

1/08/2025 DETF

100-00-14000-000-000	PREPAID EXPENSES	Manual Check Nbr:	AW# 5643
	FEBRUARY HEALTH INSURANCE CONTRIBUTIONS		8,603.06
Total			8,603.06

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Voucher Nbr	Check Date	Payee	Amount
1/08/2025 EFTPS			
		Manual Check Nbr:	AW# 5644
100-00-21700-000-000		FEDERAL TAXES W/H	1,534.45
		1/3	
100-00-21500-000-000		SOC SEC TAXES W/H	2,112.60
		1/3	
100-00-21500-000-000		SOC SEC TAXES W/H	2,112.60
		1/3	
		Total	5,759.65
1/08/2025 FRONTIER			
		Manual Check Nbr:	AW# 5645
100-00-53311-300-007		TELEPHONE & INTERNET	37.83
900-00-85100-000-000		SEW-OFFICE SUPP & EXP	37.84
		Total	75.67
1/08/2025 GFC LEASING WI			
		Manual Check Nbr:	AW# 5646
100-00-51400-400-000		OFFICE SUPPLIES	166.80
		100981125	
		Total	166.80
1/08/2025 GFC LEASING WI			
		Manual Check Nbr:	AW# 5647
100-00-52100-200-001		SUPPLIES & EQUIPMENT	137.44
		100981126	
		Total	137.44
1/08/2025 GRAND VALLEY INSPECTION SERVICES			
100-00-52400-000-000		BUILDING INSPECTIONS	1,033.02
	JANUARY 2025	2025-08	
		Total	1,033.02
1/08/2025 GRULKE, EUGENE			
COMMUNITY ROOM REFUNDABLE DEPOSIT			
100-00-46743-000-000		MB ROOM & STERR PARK RESERVATN	100.00
		REFUNDABLE DEPOSIT	
		Total	100.00

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Voucher Nbr	Check Date	Payee	Amount
	1/08/2025	LOMIRA SEWER & WATER	
Q4 2024			Prev YR Exp/Manual Chk # AW# 5649
100-00-53311-300-006		SHOP SEWER & WATER	97.63
		ACCOUNT 1254	
100-00-52200-200-007		HYDRANT RENTAL (PFP)	69.00
		ACCOUNT 1254	
100-00-55200-200-008		ATHLETIC FIELD	0.00
		ACCOUNT 1255	
100-00-52200-200-007		HYDRANT RENTAL (PFP)	69.00
		ACCOUNT 1255	
100-00-52200-200-009		BUILDING MAINT. & UTILITIES	70.25
		ACCOUNT 1256	
100-00-52200-200-007		HYDRANT RENTAL (PFP)	69.00
		ACCOUNT 1256	
100-00-55400-200-001		POOL SUPPLIES & MAINT	0.00
		ACCOUNT 1257	
100-00-52200-200-007		HYDRANT RENTAL (PFP)	138.00
		ACCOUNT 1257	
100-00-55200-200-001		STERR PARK	0.00
		ACCOUNT 1262	
100-00-52200-200-007		HYDRANT RENTAL (PFP)	69.00
		ACCOUNT 1262	
100-00-51600-500-000		MB SEWER & WATER	182.38
		ACCOUNT 1266	
100-00-52200-200-007		HYDRANT RENTAL (PFP)	138.00
		ACCOUNT 1266	
900-00-83400-000-000		SEW-MAINT OF GEN PLT STR & EQ	663.63
		ACCOUNT 1267	
100-00-55400-200-001		POOL SUPPLIES & MAINT	15.00
		ACCOUNT 1261	
		Total	1,580.89

1/08/2025 LUEDTKE LUMBER INC

Previous Year Expense

900-00-82700-000-000	SEW-OTHER OPER SUPP & EXP	19.99
900-00-64000-000-000	WAT-SUPPLIES & EXPENSES	21.46
100-00-53311-300-004	SHOP SUPPLIES	19.56

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Voucher Nbr	Check Date	Payee	Amount
100-00-51600-100-000		MB MAINTENANCE & SUPPLIES	64.70
Total			125.71

1/08/2025 MIDWEST METER INC.

900-00-64000-000-000		WAT-SUPPLIES & EXPENSES	178.00
		ORION	
		0173937-IN	
Total			178.00

1/08/2025 MUNICIPAL PROPERTY INSURANCE COMPANY

100-00-51931-100-000		VILL PROPERTY & VEH INSURANCE	4,000.00
		15-10131-26-001	
100-00-51931-200-000		VILL LIAB & WC INS	4,000.00
		48-10131-26-001	
100-00-52200-100-004		VEHICLE INSURANCE	3,500.00
		48-10131-26-001	
100-00-53311-200-008		PROP & VEH INSURANCE	7,500.00
		48-10131-26-001	
100-00-53311-200-009		LIABILITY & WC INSURANCE	6,116.00
		48-10131-26-001	
100-00-55110-200-009		LIBRARY WC INSURANCE	200.00
		48-10131-26-001	
Total			25,316.00

1/08/2025 NCL GOVERNMENT CAPITAL LEASING SERVICE CENTER

Manual Check Nbr:

AW# 5648

100-00-53315-300-000		MACH/EQUIP PURCHASES	6,860.40
		BACKHOE LEASE	
		59430-1-2025	
900-00-66000-000-000		WAT-TRANSPORTATION EXPENSE	6,860.39
		BACKHOE LEASE	
		59430-1-2025	
900-00-82800-000-000		SEW-TRANSPORTATION EXP	6,860.40
		BACKHOE LEASE	
		59430-1-2025	
Total			20,581.19

1/08/2025 NORTHERN LAKE SERVICE INC

WDNR DRINKING WATER REQUIREMENTS

Previous Year Expense

900-00-68200-000-000		WAT-OUTSIDE SERV EMPLOYED	354.42
		2500086	

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Voucher Nbr	Check Date	Payee	Amount
			Total 354.42
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1/08/2025 PACE ANALYTICAL SERVICES INC			
		Manual Check Nbr:	AW# 5650
900-00-85200-000-000	SEW-OUTSIDE SERV EMPLOYED	2540156091	137.60
			Total 137.60
<hr/>			
1/08/2025 PIGGLY WIGGLY			
		Previous Year Expense	
100-00-55110-200-001	LIBR BOOKS & SUPPLIES		1.79
100-00-55110-200-001	LIBR BOOKS & SUPPLIES		1.99
			Total 3.78
<hr/>			
1/08/2025 R & R INSURANCE SERVICES			
900-00-68400-000-000	WAT-INSURANCE EXPENSE	3144552	1,134.00
900-00-85300-000-000	SEW-INSURANCE EXP	3144552	1,134.00
900-00-68400-000-000	WAT-INSURANCE EXPENSE	3144553	1,109.00
900-00-85300-000-000	SEW-INSURANCE EXP	3144553	1,109.00
			Total 4,486.00
<hr/>			
1/08/2025 SJE			
		Previous Year Expense	
900-00-68200-000-000	WAT-OUTSIDE SERV EMPLOYED		2,419.16
WELL 2 SERVICE, PARTS, TROUBLESHOOTING		CD99554915	
			Total 2,419.16
<hr/>			
1/08/2025 THERESA AMBULANCE SERVICE			
2025 CONTRACT			
100-00-52300-000-000	AMBULANCE SERVICE		14,844.50
INSTALLMENT 1 OF 2			
			Total 14,844.50

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Voucher Nbr	Check Date	Payee	Amount
1/08/2025 U.S. CELLULAR			
		Manual Check Nbr:	AW# 5651
900-00-64000-000-000		WAT-SUPPLIES & EXPENSES	19.68
		0697371387	
100-00-52200-200-003		TELEPHONE & INTERNET	19.69
		0697371387	
900-00-85000-000-000		SEW-GEN & ADM SALARIES	19.69
		0697371387	
		Total	59.06
1/08/2025 U.S. CELLULAR			
		Manual Check Nbr:	AW# 5652
100-00-51600-200-000		TELEPHONE & INTERNET	77.39
		0701455401	
100-00-55400-200-001		POOL SUPPLIES & MAINT	77.40
		0701455401	
		Total	154.79
1/08/2025 USA BLUE BOOK			
900-00-64000-000-000		WAT-SUPPLIES & EXPENSES	346.48
		CLAMP & BAR	
		INV00582298	
		Total	346.48
1/08/2025 WE ENERGIES			
		Manual Check Nbr:	AW# 5653
900-00-62000-000-000		WAT-POWER PURCH FOR PUMPING EX	615.39
		Total	615.39
1/08/2025 WE ENERGIES			
		Manual Check Nbr:	AW# 5654
100-00-53311-300-003		SHOP ELECTRICITY	713.43
		Total	713.43
1/08/2025 WE ENERGIES			
		Manual Check Nbr:	AW# 5655
100-00-53420-000-000		STREET LIGHTING	36.29
		Total	36.29

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Dated From:

From Account:

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Voucher Nbr	Check Date	Payee	Amount
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	1/08/2025	WE ENERGIES	
			Manual Check Nbr: AW# 5656
100-00-51600-400-000		WE ENERGIES	856.17
100-00-52100-200-003		ALLIANT & WE ENERGIES	856.18
100-00-55110-200-005		LIBR ELECTRICITY	856.18
		Total	2,568.53
<hr/>			
	1/08/2025	WE ENERGIES	
			Manual Check Nbr: AW# 5658
900-00-82100-000-000		SEW-POWER & FUEL FOR PUMPING	160.61
900-00-82200-000-000		SEW-POWER & FUEL FOR AERATN EQ	4,537.17
900-00-62000-000-000		WAT-POWER PURCH FOR PUMPING EX	1,762.62
900-00-82100-000-000		SEW-POWER & FUEL FOR PUMPING	175.09
100-00-52900-000-000		EMER GOVT EXP	61.42
900-00-62000-000-000		WAT-POWER PURCH FOR PUMPING EX	887.38
		Total	7,584.29
<hr/>			
	1/08/2025	WE ENERGIES	
			Manual Check Nbr: AW# 5659
100-00-55200-200-008		ATHLETIC FIELD	17.27
100-00-55200-200-006		OAK SPRINGS PARK	21.34
100-00-55200-200-001		STERR PARK	160.76
100-00-53420-000-000		STREET LIGHTING	343.33
100-00-53420-000-000		STREET LIGHTING	18.25
100-00-52900-000-000		EMER GOVT EXP	17.92
100-00-53420-000-000		STREET LIGHTING	6,172.64

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ALL Checks by Payee

ACCT

VILLAGE POOLED CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-52200-200-009		BUILDING MAINT. & UTILITIES	327.38
100-00-52900-000-000		EMER GOVT EXP	16.25
100-00-55200-200-002		CRYSTAL SPRINGS PARK	75.42
		Total	7,170.56
<hr/>			
1/08/2025 WI DEPT. OF REVENUE			
14-146 MUNICIPAL MANUFACTURING ASSESSMNT			
100-00-51500-100-000		PROPERTY ASSESSMENT	1,518.80
		ASSESSMENT OF MFG. PROPERTY FEE	
		Total	1,518.80
<hr/>			
1/08/2025 WI RETIREMENT SYSTEM			
		Prev YR Exp/Manual Chk #	AW# 5660
100-00-21600-000-000		RETIREMENT W/H	4,098.02
		DECEMBER	
		Total	4,098.02
<hr/>			
1/08/2025 WORKHORSE SOFTWARE SERV			
2025 SUPPORT & MODULES			
100-00-51400-400-000		OFFICE SUPPLIES	1,925.00
		INVOICE 6080	
900-00-68100-000-000		WAT-OTHER OFF SUPP & EXP	1,925.00
		INVOICE 6080	
900-00-85100-000-000		SEW-OFFICE SUPP & EXP	1,925.00
		INVOICE 6080	
		Total	5,775.00
<hr/>			
		Grand Total	119,130.58

1/07/2025 11:09 AM

In Progress Checks - Full Report - ALL
ALL Checks by Payee
VILLAGE POOLED CHECKING

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ACCT

Dated From:
Thru:

From Account:
Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	83,804.81
Total Expenditure from Fund # 900 - SEWER & WATER FUND	35,325.77
Total Expenditure from all Funds	119,130.58



CALLS FOR SERVICE IN LOMIRA - REPORT TO VILLAGE BOARD

CALLS FOR SERVICE DECEMBER 2024

INCIDENT CALL TYPES	NON-CONTRACT	CONTRACT	TOTAL CALLS FOR SERVICE	YEAR TO DATE
ABUSE/NEGLECT			0	1
ACCIDENT DEER	2		2	16
ACCIDENT FATAL			0	0
ACCIDENT INJURY	1		1	25
ACCIDENT PROPERTY DAMAGE	7	3	10	71
ALARM	1	1	2	24
ANIMAL		2	2	40
ASSIST AGENCY	1	2	3	55
ASSIST MOTORIST	11	3	14	114
BAR CHECK	1		1	12
BATTERY/ASSAULT		1	1	3
BOMB THREAT			0	0
BUILD/AREA CHK	55	58	113	1551
BURGLARY			0	0
CHILD CUSTODY		1	1	14
CIVIL MATTER	2		2	29
CONTROLLED BURN	2		2	47
DEATH INVESTIGATION			0	2
DIRECT TRAFFIC			0	1
DISORDERLY CONDUCT		1	1	18
DNR COMPLAINT	1		1	3
DNR INJURY CRASH			0	0
DNR PDO CRASH			0	0
DNR FATAL CRASH			0	0
DOMESTIC DISTURBANCE		1	1	10
DRUGS	1		1	14
EMERGENCY DETENTION		1	1	2
EMS REQUEST	2	7	9	95
ESCAPE			0	0
EXPLOSION			0	0
FAMILY TROUBLE	1	2	3	31
FIGHT			0	1
FIRE ALARM	3		3	9
FIRE REQUEST			0	13
FIREWORKS			0	7
FORGERY			0	0
FOUND ITEM			0	11
FRAUD		1	1	23
FRAUD WELFARE			0	0
GAS DRIVE OFF			0	42
HANG UP	5	2	7	130
HARASSMENT			0	4
HIT AND RUN		1	1	10
HOMICIDE			0	0
INFORMATION			0	8
INTOX DRIVER		1	1	32
INTOX PERSON			0	1
JUVENILE ALCOHOL			0	0
KIDNAPPING			0	0
LITTER			0	0
LOCKOUT	2		2	11
LOST ITEM	1		1	6
MISCELLANEOUS	2	2	4	124
MISSING ADULT			0	0
MISSING JUVENILE			0	2
NEIGHBOR DISPUTE			0	4
NOISE COMPLAINT	1		1	10
OPEN DOOR			0	4
ORDINANCE VIOLATION	1		1	72
PAPER SERVICE	2		2	42
PARKING COMPLAINT		7	7	42
PERSON WITH GUN			0	0
PLI HOME VISIT			0	0
PORNOGRAPHY	1		1	7
PRISON INVESTIGATION			0	0
REPOSSESSION	2		2	8
ROBBERY			0	0
SCHOOL COMPLAINT		2	2	28
SEX OFFENSE			0	2
SHOTS FIRED			0	0
STABBING			0	1



CALLS FOR SERVICE IN LOMIRA - REPORT TO VILLAGE BOARD

CALLS FOR SERVICE DECEMBER 2024

INCIDENT CALL TYPES	NON-CONTRACT	CONTRACT	TOTAL CALLS FOR SERVICE	YEAR TO DATE
SUBJECT STOP	1		1	5
SUICIDAL			0	3
SUSPICIOUS	3		3	57
THEFT			0	15
THEFT OF VEHICLE			0	2
THEFT - RETAIL			0	2
THREAT	1	1	2	12
TRAFFIC COMPLAINT	9	4	13	257
TRAFFIC PURSUIT			0	3
TRAFFIC STOP	58	19	77	1072
TRANSPORT			0	2
TRESPASS			0	3
TRAFFIC STOP - ATV			0	2
TRAFFIC STOP - BOAT			0	0
TRAFFIC STOP - READER			0	0
TRAFFIC STOP - SNOW			0	0
UNWANTED SUBJECT			0	8
VANDALISM	1	1	2	15
VEHICLE RUNOFF	15		15	46
VIOLATE RESTRAINING ORDER	1	1	2	11
VOUCHER			0	1
WALK AND TALK	1	4	5	239
WARRANT CHECK		2	2	9
WELFARE CHECK	3		3	87
TOTALS	201	131	332	4683

December SRO Hours

65.1

LOMIRA FIRE DEPARTMENT REPORT

December 1, 2024 - December 31, 2024

Month in review

29 - EMR Medical Calls, (13 - EMR calls - No Response from Lomira.)

7 - of the 13, No Response were at Hope Nursing / Assisted Living

6 - Fire Calls Total.

1 - of the six Fire Calls was a Vehicle Accident.

1 - of the six Fire Calls was a Vehicle Fire – Cancelled.

2 - of the six Fire Calls were, 1- Compressor on Fire, Amerivu Inn. 1 - Mutual Aid Call for Neosho for a House Fire. Took a Pass, because Lomira only having one Engine available and Truck has Tank to Pump Leak, will be repaired when Engine #2761, is back in Service.

2 - of the six Fire Calls were Co2, False Alarms.

35 - Total Calls for November.

Engine #2761 was driven to Pierce in Weyauwega, WI, for Repairs December 3, 2024.

Engine #2761, will be out of service till February 2025.

Accident Insurance Claim 7/22/2024, Driver of Engine #2761 backed into Rescue #2751.

1st Assistant Chief / Admin Chief

Tom Sabel / Lomira Fire Dept.



LOMIRA - QUAD/GRAPHICS COMMUNITY LIBRARY

December 2024 Library Report - Emily Artin, Library Director

Library Statistics:

- 1,724 library visits
- 2,038 items circulated
- 999 program participants
- ~250 computer/WiFi logins

Library Highlights:

- **Regular Program Offerings – Fall 2024**
 - Jr. Storytime
 - Teen Tuesdays
 - Book Club
 - Sheepshead
 - Chair Yoga
 - Read w/ Alaska
 - Homeschool
 - Brick Club
- **2024 library growth:** The library continues to grow as a community resource; library visits, program attendance and material circulation all increased over 2023. Final statistics will be in the 2024 Public Library Annual Report. The report will be presented to the Library Board for approval in February, before being sent to Monarch, to submit to the WI DPI.
 - Library visits: 23,327 (20,726 in 2023)
 - Program attendance: 11,071 (8,874 in 2023)
 - Circulation: 28,241* (25,039 in 2023) *Preliminary totals, including e-circs
- **Winter Break Programs:** The library offered daily programs over winter break including a popular library program, the Noon Year's Eve Party. Eighty participants anxiously counted down for the giant balloon drop at noon on December 30th.
- **Summer Reading 2025:** Preparations have already begun for our summer reading program. Staff are working on theme selections, scheduling presenters, and ordering materials.



Noon Year's Eve balloon drop!

Upcoming Library Events:

- Jan 6 – ATLAS: Snowflake Fun
- Jan 11 – Adult Program: Crochet
- Jan 13 – Franklin's Birthday Party
- Jan 20 – Moana Party
- Jan 22 – Homeschool: CSI
- Jan 27 – Brick Club
- Feb 21 – Minion Mayhem

December 11th 2023 to January 8th , 2024

Department of Public Works Report

Long term outlook

Major long-term projects/update

- Church St./ Hwy 67 reconstruction MOVED TO 2028.
- Watermain replacement plan coming for South Ave.

Need to know.

The sewer utility violated chloride limit in October. 471.5 limit of 469 - what follows, notice to check softener
Softener calibration program? Still working on.

Equipment Watch list.

Exhaust leak on Freightliner emissions equipment. Working on options \$\$ Using as is currently

Month in Review

Watermain break on Church St./Hwy 67 crack in 6" pipe.

Removed Christmas lights on street and Village buildings.

Cleaned WWTP blower room, cleaned and removed unnecessary items and paperwork.

Painted 2 hallways in the Municipal building.

Cleaned Municipal building garage.

Replacing water meters.

Meter reading and help stuff envelopes for mailing bills

Weekly brush chipping -Christmas tree pick up

Snow plowing and salting as needed.

Diggers tickets

GIS map updates

Shop repairs on equipment: Monthly inspections, maintenance, and cleaning of Equipment.

Going through leave Vac, cleaning and maintenance.

Minor repairs on Mack, Salter light and control wires.

Fixed turn signals on pick up plow.

Administrator's Report – January

December 12th – January 8th

Mission: For each department continually operate economically while building savings, develop an operating budget that can be financially sustainable, give the public the best value for their tax dollar, maintain services, and provide an enriched quality of life for residents and businesses.

General Fund Revenues YTD:	\$1,093,610.70	56%
General Fund Expenditures YTD:	\$ 35,835.06	1.8%
Water Fund Revenues YTD:	\$ 1,301.71	.14%
Water Fund Expenditures YTD:	\$ 5,751.83	.62%
Sewer Fund Revenues YTD:	\$ 111.11	.01%
Sewer Fund Expenditures YTD:	\$ 4,721.57	.42%

Work Completed: processed quarterly sewer and water bills, processed end-of-year tasks, began new-year tasks, property tax collections, collected electronics from residents for proper recycling, pet licensing, daily deposits, monthly bank reconciliations, website maintenance, weekly leak-logger meeting and notices mailed and/or phone calls made, website maintenance

Looking Ahead: meet with Vesta (auditors) and annual audit will begin, possibly a February election on February 18th – will know more the week of January 13th

Contact Info:

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