

AGENDA: FIRE, POLICE, & CIVIL DEFENSE COMMITTEE
Chamber Room at 425 Water Street, Lomira
May 10, 2023 6pm

The committee will meet to discuss the following:

- Bond schedule
- K9 handler compensation for interim care provided by Officer Justman
- Enforcement of bicycle licenses
- Fireworks permits and regulations ordinance
- Plan for 2013 Ford Interceptor
- PD equipment requests for DPW

A quorum of the Village Board trustees may be present at this committee meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Village Board will be taken at this meeting.

Jenna Rhein, Administrator-Clerk-Treasurer

AGENDA: LOMIRA VILLAGE BOARD MEETING
Chamber Room at 425 Water Street, Lomira
May 10, 2023 7pm

Call to Order

Roll Call

Pledge of Allegiance

Consider agenda as presented

Consider minutes of previous meeting

Appearances and public comment (limited to 2 minutes per person)

National Public Works Week Proclamation

Consider the 2023-2024 Board member committee assignments

Consider Dodge County Sheriff's Office police department equipment Purchase List #2

Consider bond schedule for Dodge County Sheriff's Office to use within the Village

Consider sale of 2013 Ford Interceptor

Consider development of dog park near 100 Pleasant Hill Avenue

- Friends of Lomira Parks survey results

Consider Ordinance #343, dog park provisions

Consider dog park rules and liability waiver statement

Consider Ordinance #344, keeping of chickens in residential areas

Consider Ordinance #345, managed prairies in C-O Conservancy Districts

Consider Ordinance #346, fireworks permits designated entity

Consider Ordinance #347, definition of police department

Consider 2023 leaf collection contract with the Village of Brownsville

Consider May bills as listed: General Fund \$50,469.95; ARPA Fund \$9,874.07; Utility Fund \$21,992.21

Committee Reports:

PD & FD: Sheriff Schmidt to present monthly report of PD operations

Library: monthly report of programs, circulation, upcoming events

Streets: Nick Roskopf to present monthly DPW report of maintenance schedule and projects

Administrator's report of monthly updates

Adjourn

Jenna Rhein, Administrator-Clerk-Treasurer

Agendas are posted in the following places: Lomira municipal building and website www.villageoflomira.com at least 24 hours before meeting(s). Persons requiring additional services to participate in any public meeting should contact the Clerk-Treasurer's office at 920-269-4112 option 2 for assistance prior to the meeting.

FIRE, POLICE, & CIVIL DEFENSE COMMITTEE MEETING MINUTES
MAY 10, 2023

This meeting was called to order at 6pm by Chairman Scott Ritger.

Attendance: Eric Kohlmann, Scott Ritger, Jennifer Priesgen

Public Attendance: Sgt. Counard, Sheriff Schmidt, Gary More, Donald Luedtke, Nick Roskopf, Jenna Rhein

Sgt. Counard presented a recommended bond schedule for issuing citations. There are many discrepancies and lack of information in the current bond schedule. Sheriff Schmidt and Sgt. Counard proposed the changes to use in the interim while a complete remake is in progress.

Next, compensation to Officer Brian Justman for providing interim care and boarding for K9 Bak was discussed. Justman took care of Bak from the end of his employment with the Village of Lomira in February until Bak was transferred to Dodge County Sheriff's office on April 12. The committee agreed to pay Justman \$1,000 for interim care in lieu of placing Bak at a kennel/boarding. Jessifany kennels charge \$30 per day per pet for kenneling.

The committee discussed enforcement of bicycle licenses and fireworks permits. Since these topics may require ordinance changes, the committee will delegate these topics to the Rules and Regulations Committee.

Nick Roskopf reported the 2013 Ford Interceptor has been looked over and is ready to be used. The SUV will remain a Village vehicle primarily for DPW use but also shared with other departments to use when attending conferences.

Nick Roskopf gathered a list of police department equipment that will be beneficial for the public works department to use. The committee will make recommendation to the Board to approve the transfer of the items to the DPW. Items include tool boxes, tool kits, air compressor, pop-up tent, etc.

Motion by Eric Kohlmann, seconded by Scott Ritger to adjourn committee meeting at 7pm. Motion carried.

Jenna Rhein
Village of Lomira Administrator-Clerk-Treasurer

VILLAGE OF LOMIRA BOARD MEETING MINUTES
MAY 10, 2023

This meeting was called to order at 7pm by President Donald Luedtke.

Attendance: Joey Jewell, Eric Kohlmann, Jessica Loomans, Donald Luedtke, Gary More, Scott Ritger

Absent: Jennifer Priesgen

Public Attendance: Sgt. Counard, Sheriff Schmidt, Peter Doman, Nick Roskopf, Dodge County Pionier, Jenna Rhein, several high school students

Motion by Tr. Ritger, seconded by Tr. Kohlmann to approve the agenda as presented. Motion carried.

Motion by Tr. More, seconded by Tr. Kohlmann to dispense reading of the previous meeting minutes and approve as emailed. Motion carried.

President Luedtke read the National Public Works Week Proclamation. The Village will recognize Public Works Week as the week of May 22 – 27, 2023.

Motion by Tr. Ritger, seconded by Tr. More to approve the 2023-2024 Board member committee assignments with the adjustment of Jessica Loomans serving on Planning & Zoning Commission and Scott Ritger serving on Board of Appeals. Motion carried.

Motion by Tr. Ritger, seconded by Tr. Jewell to approve the Dodge County Sheriff's Office police department equipment Purchase List #2 in the amount of \$7,415. Motion carried. Equipment list includes spike system, various tools, binoculars, ballistic vests, lockout kits, handcuffs, lights, AED, taser cartridges, etc.

Motion by Tr. Ritger, seconded by Tr. Jewell to approve the interim bond schedule recommended by the Dodge County Sheriff's Office to use within the Village. Motion carried.

Motion by Tr. Ritger, seconded by Tr. More to keep the 2013 Ford Interceptor in the Village vehicle fleet for primary use by DPW and also for employee travel use and transfer vehicle at no cost to DPW. Motion carried.

The Board discussed the development of a dog park near the wastewater treatment plant located at 100 Pleasant Hill Avenue. The Tourism Commission has been saving money the past few years for a dog park. There is approximately an acre of land near the wastewater treatment plant that has fencing already in place around three sides of the lot. The Tourism Commission approved allocating up to \$5,000 to install the remaining side of fencing and gates, signage, etc to establish a dog park at this location. The Parks Committee recommends the Board approve the park contingent on the park is user-based system in which users will be responsible for cleaning the park. If rules are not adhered to, the Director of Public Works will have the discretion to close the park at any time. The Public Works will mow the property as usual. Motion by Tr. More, seconded by Tr. Ritger to approve the dog park with contingencies listed above. Motion carried with Tr. Kohlmann nay because the initial investment of the property is a risk for trial-and-error system that may not work out if the community cannot take care of the park. Tr. Kohlmann also stated the cleaning up after dogs are already an issue at the other parks in Lomira. The public works department will also have to install the fencing when they have time based on workload.

Motion by Tr. More, seconded by Tr. Jewell to approve the dog park rules and liability waiver statement. Motion carried. The rules and waiver statement will be posted at the dog park.

Ordinance #344, keeping of chickens in residential areas, was discussed. Tr. More reported the Rules Committee does not recommend the Board approve this ordinance. If the ordinance does not pass and there are residents with chickens in residential areas, then they may be grandfathered in to keep their existing chickens but will not be able to replace chickens if the Board decides so at a future meeting. If the ordinance does not pass, then residents with chickens will be in violation of the ordinance and could be cited. Residents would also have the option to apply for a variance. Motion by Tr. Kohlmann to approve Ordinance #344 without section D, lot size requirement of at least ½ an acre. There was no second on the motion. Motion by Pr. Luedtke, seconded by Tr. Ritger to approve Ordinance #344 as written. After discussion regarding the penalty section of this ordinance, Sheriff Schmidt suggested the Board provide a specific violation amount per offense to the penalty section of the ordinance. Motion by Pr. Luedtke to amend the previous motion for the addition of violation penalties as first offense \$30 fee, second offense \$50 fee. There was no second on the motion. The consideration returns to the second motion of approving Ordinance #344 as written as initiated by Pr. Luedtke with addition of penalty to include a warning, then first offense, then second offense. Motion was seconded by Tr. Kohlmann. Motion did not carry by roll call vote with Tr. Jewell, Loomans, and More nay. Vote was tie. The topic will be revisited if a trustee opposed to the matter makes a motion to reconsider the topic.

Motion by Tr. More, seconded by Tr. Jewell to adopt Ordinance # 345, managed prairies in C-O Conservancy Districts. Motion carried by roll call vote. This ordinance will allow for a planned prairie development at Sterr Park.

Motion by Tr. Ritger, seconded by Tr. More to adopt Ordinance #346, fireworks permits designated entity. Motion carried by roll call vote. This ordinance includes a "designated entity" to issue fireworks permits.

Motion by Tr. Ritger, seconded by Tr. More to adopt Ordinance #347, the definition of a police department. Motion carried by roll call vote. This ordinance defines a police department as Village of Lomira law enforcement or contract/agent thereof.

Motion by Pr. Luedtke, seconded by Tr. Ritger to approve the 2023 leaf collection contract with the Village of Brownsville to include a clause for flexibility and that Brownsville will not be served until the Village of Lomira's collection is completed on a weekly basis. Motion carried.

Motion by Pr. Luedtke, seconded by Tr. Kohlmann to approve the May bills as listed: General Fund \$50,469.95; ARPA Fund \$9,874.07; Utility Fund \$21,992.21. Motion carried.

Sheriff Schmidt presented the monthly police report of operations, citations, and calls.

The monthly Library report was reviewed.

Nick Roskopf presented the monthly public works report.

Jenna Rhein presented the monthly administrator's report.

Motion by Tr. Ritger, seconded by Tr. Kohlmann to adjourn the meeting at 8:40pm. Motion carried.

Jenna Rhein
Village of Lomira Administrator-Clerk-Treasurer