

**AGENDA: RULES, REGULATIONS, & PARKS COMMITTEE**  
**Chamber Room at 425 Water Street, Lomira**  
**April 12, 2023 5:30 pm**

The committee will meet to discuss the following:

- Lomira pool operations
- Swim lessons in conjunction with summer school

A quorum of the Village Board trustees may be present at this committee meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Village Board will be taken at this meeting.

Jenna Rhein  
Village of Lomira Administrator-Clerk-Treasurer

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**AGENDA: STREETS, UTILITIES, & SOLID WASTE**  
**Chamber Room at 425 Water Street, Lomira**  
**April 12, 2023 6pm**

The committee will meet to discuss the following purchase requests:

- Crack sealing various roadway portions in an amount not to exceed \$10,000 (budgeted)
- Cement seal an epoxy coat manholes in an amount not to exceed \$20,200 (budgeted)
- Clean and inspect one mile of collection system in an amount not to exceed \$18,000 (budgeted)
- Tankless water heater at shop in an amount not to exceed \$3,800 (budgeted)

A quorum of the Village Board trustees may be present at this committee meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Village Board will be taken at this meeting.

Jenna Rhein  
Village of Lomira Administrator-Clerk-Treasurer

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**AGENDA: LOMIRA VILLAGE BOARD MEETING**  
**Chamber Room at 425 Water Street, Lomira**  
**April 12, 2023 7pm**

Call to Order

Roll Call

Pledge of Allegiance

Consider agenda as presented

Consider minutes of previous meeting

Appearances and public comment (limited to 2 minutes per person)

Sheriff Schmidt to present updated information regarding K9 Bak – Consider ownership transfer or future plans for K9 Bak

Consider the April PD equipment purchase list from Dodge County Sheriff's Office

Consider plan (purchase/sell) for 2016 Ford Interceptor and 2022 Ford F150

Consider updated bond schedule for the Dodge County Sheriff's Office to utilize within the Village of Lomira

Consider the development of a dog park near 100 Pleasant Hill Avenue

Consider Ordinance #343, dog park provisions

Consider dog park rules and liability waiver statement

Consider Ordinance #344, keeping of chickens in residential areas

Consider updated record retention schedule

Consider crack sealing various roadway portions in an amount not to exceed \$10,000

Consider cement seal and epoxy coat manholes in an amount not to exceed \$20,200

Consider cleaning and inspecting one mile of collection system in an amount not to exceed \$18,000

Consider purchase of tankless water heater at the shop in an amount not to exceed \$3,800

Consider 2023 pool operations and swim lesson schedules

Consider installation of parking lot on Pleasant Hill Avenue south of Buerger Trail

Consider April bills as listed: General Fund \$74,690.31; ARPA Fund \$4,231; Promotional Fund \$640; Utility Fund \$698,602.07; Wastewater Treatment Plant Equipment Fund \$6,634.55; TIF #5 \$87,400.97

Committee Reports:

PD & FD: Sheriff Schmidt to present monthly report of PD operations

Streets: Nick Roskopf to present monthly DPW report of maintenance schedule and projects

Administrator's report: Jenna Rhein to present report of monthly updates

Consider convening in closed session per WI. Stats. 19.85(1)(e) to discuss investing of public funds for bargaining purposes and reconvene in open session

Consider a plan for 606 Main Street, Lomira

Adjourn

Jenna Rhein  
Village of Lomira Administrator-Clerk-Treasurer

Agendas are posted in the following places: Lomira municipal building and website [www.villageoflomira.com](http://www.villageoflomira.com) at least 24 hours before meeting(s). Persons requiring additional services to participate in any public meeting should contact the Clerk-Treasurer's office at 920-269-4112 option 2 for assistance prior to the meeting.

RULES, REGULATIONS, & PARKS COMMITTEE MEETING MINUTES  
APRIL 12, 2023

The meeting was called to order at 5:30pm by Chairman Jennifer Priesgen.

Attendance: Jennifer Priesgen, Gary More, Jessica Loomans

Public Attendance: Drew Byuten of the Dodge County YMCA, Nick Roskopf, Jenna Rhein

The committee met to discuss the upcoming pool season operations. Drew provided a draft flyer of lesson schedules, open swim, opening date and closing date. Jennifer Priesgen reported that approval has been provided by the School District of Lomira to include a swim lesson/safety class with the summer school program. With this, the pool will need to be open seven days a week. The plan was to close the pool on Mondays.

The committee will make recommendation to open the pool seven days a week and provide swim lessons through summer school in add to regularly held swim lessons.

The committee meeting adjourned at 5:50pm.

Jenna Rhein  
Administrator-Clerk-Treasurer

STREETS, UTILITIES, & SOLID WASTE COMMITTEE MEETING MINUTES  
APRIL 12, 2023

This meeting was called to order at 6pm by Chairman Gary More.

Attendance: Gary More, Rick Pribnow

Absent: Scott Ritger

Public Attendance: Jessica Loomans, Joey Jewell, Jennifer Priesgen, Donald Luedtke, Ashley Gualderama, Eric Kohlmann, Nick Roskopf, Jenna Rhein

The committee met to discuss various projects proposed by public works. Nick Roskopf requested approval for four budgeted projects, in addition to allocate \$1,300 to repair cracks in Willow Street that was not budgeted for. The committee will recommend the projects to the Board with the addition of the Willow Street repairs to be paid from the wheel tax fund if it cannot fit within the general fund budget at the end of the year.

The committee meeting adjourned at 6:25pm.

Jenna Rhein  
Administrator-Clerk-Treasurer

VILLAGE OF LOMIRA BOARD MEETING MINUTES  
APRIL 12, 2023

This meeting was called to order at 7pm by President Donald Luedtke.

Attendance: Eric Kohlmann, Jessica Loomans, Donald Luedtke, Gary More, Rick Pribnow, Jennifer Priesgen, Scott Ritger

Public Attendance: Al Todnem, Maureen Lahr, Monica Haefs, Joey Jewell, Ashley Gualderama, Sheriff Dale Schmidt, Sgt. Donald Counard, Nick Roskopf, several Lomira residents and high school students, Jenna Rhein

Motion by Tr. More, seconded by Tr. Priesgen to approve the agenda as presented. Motion carried.

Motion by Tr. Kohlmann, seconded by Tr. More to dispense reading of the previous meeting minutes and approve as emailed. Motion carried.

Resident Melissa Schneidervin presented her support for the chicken ordinance.

Motion by Tr. Priesgen, seconded by Tr. More to transfer ownership of K9 Bak to the Dodge County Sheriff's Office. Motion carried with Tr. Pribnow opposed.

Motion by Tr. Ritger, seconded by Tr. More to approve the April PD equipment purchase list (#1) from Dodge County Sheriff's Office in the amount of \$57,239 and any additional items found can be purchased at the same price. Motion carried. The April list consists of items such as batteries, radios, chargers, car jump starters, CPR pads, medical exam gloves, breath testers, PBT tubes, taser batteries, shotguns, rifles, dog crate, 2016 Ford Interceptor squad, 2020 Ford Interceptor squad, siren controls, light bar, etc.

Motion by Tr. Ritger, seconded by Tr. More to list for sale the 2022 F150 squad truck once the battery has been fixed and hold further decision on the 2013 Ford Interceptor until further notice. Motion carried. Nick Roskopf will inspect the 2013 squad to see if it will be a good fit for the public works department to use.

Motion by Tr. Ritger, seconded by Tr. Priesgen to table decision on the updated bond schedule for the Dodge County Sheriff's Office to utilize within the Village of Lomira until the next meeting. Motion carried. The Rules and Regulations Committee will meet on the topic prior to the next Board meeting.

Motion by Pr. Luedtke, seconded by Tr. Pribnow to table decision on the development of a dog park near 100 Pleasant Hill Avenue. Motion carried. The Board would like to see the data collected from the Friends of the Parks survey to determine if a dog park is a priority for residents.

Motion by Tr. Priesgen, seconded by Tr. More to table consideration of Ordinance #343, dog park provisions. Motion carried.

Motion by Tr. Priesgen, seconded by Tr. More to table consideration of dog park rules and liability waiver statement. Motion carried.

Motion by Tr. Ritger, seconded by Tr. Pribnow to table consideration of Ordinance #344, keeping of chickens in residential areas. Motion carried. The Rules and Regulations Committee will revisit the ordinance before the next Board meeting. Some concerns were raised: allowing roosters, maximum number of chickens, acceptance from adjoining property owners, etc.

Motion by Tr. Ritger, seconded by Tr. More to approve the updated record retention schedule. Motion carried. The new schedule is also used by Dodge County and the State of Wisconsin.

Motion by Pr. Luedtke, seconded by Tr. Kohlmann to crack seal various roadway portions in an amount not to exceed \$11,220. This includes the portion of Willow Street that is not within in budget in an amount not to exceed \$1,220. If, at the end of the year, the \$1,220 cannot be upheld by the budget then funds from the wheel tax account will cover the project. Motion carried.

Motion by Tr. Ritger, seconded by Tr. More to cement seal and epoxy coat manholes in an amount not to exceed \$20,200 and special assess to Quad Graphics as ordinance allows. Motion carried. The manholes are located on the Quad Graphics property.

Motion by Tr. Ritger, seconded by Priesgen to contract with Speedy Clean to clean and inspect one mile of collection system (sewer lines) in an amount not to exceed \$18,000. Motion carried. The Village is required to clean and inspect at least one mile of the system per year.

Motion by Tr. Priesgen, seconded by Tr. More to hire Maxwell Plumbing to install a tankless water heater at the Village garage/shop in an amount not to exceed \$3,800. Motion carried. The current water heater is from 1988. The Board agreed to propose the purchase of a water softener for the shop in the 2024 proposed budget.

Motion by Tr. Ritger, seconded by Tr. Kohlmann to approve the 2023 pool operations and swim lesson schedules as presented by the YMCA of Dodge County and the Rules, Regulations, & Parks Committee with the pool open seven days per week and swim lesson sessions will also be offered as a summer school program through the School District of Lomira. Motion carried.

Motion by Pr. Luedtke, seconded by Tr. Ritger to install a gravel parking lot and signage on the west side of Pleasant Hill Avenue just to the south of Buerger Trail. Motion carried. Nick Roskopf reported that the materials to perform such a project have been accumulated over time and the only expense for the project will be for public works labor. The parking lot will provide up to 12 parking spaces.

Motion by Tr. Ritger, seconded by Tr. More to approve the April bills as presented: General Fund \$74,690.31; ARPA Fund \$4,231; Promotional Fund \$640; Utility Fund \$698,602.07; Wastewater Treatment Plant Equipment Fund \$6,634.55; TIF #5 \$87,400.97. Motion carried.

Sheriff Schmidt and Sgt. Counard presented the monthly police department report of citations, calls, reports for service, etc.

Nick Roskopf presented the monthly public works department report of maintenance schedules and projects. Nick also reported the WI DOT repave project on Church Street has been delayed until 2026.

Jenna Rhein presented the monthly Administrator's report.

Motion by Tr. Ritger, seconded by Tr. Kohlmann to convene in closed session per WI Stats. 19.85(1)(e) to discuss investing of public funds for bargaining purposes and reconvene in open session. Motion carried by roll call vote.

Returning in open session, there was no action on a plan for 606 Main Street, Lomira.

Motion by Tr. Ritger, seconded by Tr. Pribnow to adjourn at 9:45pm. Motion carried.

Jenna Rhein  
Village of Lomira Administrator-Clerk-Treasurer